



Tableland Community Link (TCL)
 11 Grove Street, Atherton QLD 4883
 4091 7066
 admin@tclink.org.au

TRAINING ROOM HIRE

Hirer:	<input type="text"/>	Contact person:	<input type="text"/>
Phone:	<input type="text"/>	Email:	<input type="text"/>
Address:	<input type="text"/>		
Description of use:	<input type="text"/>		
Hire dates:	<input type="text"/>	Number of attendees (max 30):	<input type="text"/>
Hire times:	From: <input type="text"/> am/pm	To: <input type="text"/> am/pm	

\$165 per day

Hire includes access to kitchenette fully equipped with tea/coffee making facilities.

By signing this agreement, the Hirer agrees to the terms and conditions overleaf.	<i>Signature:</i>	<i>Date:</i>
	_____	____/____/____

Terms and conditions:

- The Hirer hereby indemnifies TCL from and against all actions, suits, claims and demands of whatsoever nature arising out of or in any way touching or concerning the hiring of the premises.
 - The hire charge is to be paid in the manner and time agreed.
 - The Hirer will ensure that where the law requires, appropriate persons will have Positive Notice Cards.
 - The Hirer will leave the facility in a clean condition with all rubbish removed, washing up done and clean items replaced in cupboard – **daily**.
 - The Hirer is not to remove any of TCL's property. All property is to be maintained, ensuring everything is left in the original position. Please do not stick anything on the walls.
 - The Hirer is to report any loss/damage of property and to pay for its repair or replacement.
 - Smoking is not permitted in or near the building.
 - Only registered hearing/seeing dogs are allowed on the premises.
 - All lights, air conditioners and other electrical appliances must be switched off and windows and doors secured before vacating the premises.
 - The Hirer must respect other occupants of the building by not engaging in loud activities.
 - The Hirer is to effect and keep in force public liability insurance cover at the Hirer's expense for an amount not less than \$5,000,000 which will include the following extensions:
 - a. Liability for loss of or damage to property of the Owner
 - b. Indemnity for claims made against the Owner arising out of negligence of the Hirer
- Cancellation of room hire with less than 24 hours' notice will result in forfeiture of hire fee.